



**Board of Directors Meeting**  
Thursday, January 10, 2019 – 3:00 to 3:15pm  
Jackson Care Connect – Nikola Tesla Conf Room

**Summary**

A meeting of the Jackson Care Connect Board of Directors was held on Thursday, January 10, 2019 at Jackson Care Connect located at 33 N. Central, Suite 320 in the Nikola Tesla Conference Room, Medford, OR 97501.

**Board Members Present:**

Patrick Hocking	William North	Paul Matz, MD	Laura Bridges	Chris Mason
Mark Orndoff	Cindy Mayo	Craig Newton	Michelle Homer-Anderson	
Matt Sinnott (Phone)	Eric Hunter (Phone)			

**Members Absent:** Brenda Johnson

**Staff Present:**

Jennifer Lind	Anne Alftine	Erin Fair-Taylor	Debbie Backstrom
Monica Martinez	Steve Hoffman	Robert Snoddy	Alicia Ruckwardt

**Public Present:** Belle Shepherd, OHA

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**Call to Order**

The JCC Board of Directors meeting was called to order by Patrick Hocking at 3:00pm. It was noted a quorum was present. Patrick Hocking introduced new board member, Craig Newton, who is serving on the board as a CAC representative. Introductions were made.

**Declaration of Conflicts of Interest** – Patrick presented an opportunity for Board members to declare any conflicts of interests in the discussions on the agenda. No conflicts were noted.

**Consent Agenda:** Discussion took place as to the process of approving a consent agenda going forward. The board will be using a consent agenda to approve the current meeting agenda, the previous board meeting minutes and the appropriate financials each month. Should further discussion need to take place regarding financials, it can be requested to move that discussion to executive session as needed.

Board members approved the agenda for today’s meeting, the minutes from the December 18, 2018 board meeting, and the September 2018 Financial Report.

**Upon a motion duly made and seconded, the following resolutions were unanimously approved:**

- 1. RESOLVED, that the Board of Directors does hereby approve the consent agenda as presented.**

**Public Testimony Orientation / Training** – Monica Martinez

Monica Martinez, CareOregon’s Director of Legal Affairs, reported that beginning January 1, 2019, all CCO meetings will be open to the general public. Monica reviewed House Bill 4018 and noted the CCO’s are being asked to have greater transparency and accountability to the communities they serve. She explained the differences between “Public Meetings Law” and CCO transparency requirements. She noted the intent of HB 4018 is to make CCO governing body meetings be open to the public and provide an opportunity to provide written or oral comment when substantial decisions are made final.

The JCC Board agreed that transparency is a value for the organization and committed to the following guidelines when conducting meetings with public comment:

1. JCC will enact its values in prioritizing transparency.

*We engender community trust through our values of:*

- a. Stewardship and generosity
  - b. Collaboration and Courage
  - c. Innovation and Results
  - d. Respect and Diversity
  - e. Integrity and Openness
2. JCC will err on the side of transparency in holding open meetings
  3. JCC will protect information regarding “trade secrets” as defined in the OAR by holding sensitive discussion and decisions in executive session at the end of every board meeting
  4. Agendas will serve to give notice on all decisions being made at board meetings (whether during open or executive session)
  5. Public comment will be invited at all board meetings in 3-minute increments.

It was further agreed there should be a scheduled executive session at the end of each meeting and this will be reflected in the agendas going forward. JCC will develop guides for board members and public that define the code of conduct for open meetings.

**Public Testimony** – Patrick Hocking

*(Public Testimony may cover any topic related to CCO, although CCO staff or Board may suggest a theme for public discussion. People interested in providing testimony must give prior notice and must adhere to a three-minute time limit. CCO staff and Board members are not required to respond to any testimony provided, but may incorporate information in future decisions.)*

Patrick Hocking opened the floor to public testimony and it was noted there were no attendees from the public.

**Board Training: Fraud, Waste, Abuse, and Compliance** – Steve Hoffman/Alicia Ruckwardt

Steve Hoffman, Internal Audit & Compliance Officer, and Alicia Ruckwardt, Compliance Manager, were available via Skype video conference to present the annual Compliance, Fraud, Waste, and Abuse training and HIPAA training to all Board members. CMS requires governing bodies to receive annual training on the structure and operation of the organizational compliance program. The US Federal Sentencing guidelines specify that members of the same governing bodies should receive training on the standards and procedures of the compliance and ethics program. Upon completion of the training, Board members were asked to review and sign the Acknowledgement Form on Compliance, Fraud, Waste, and Abuse and HIPAA Training provided at the meeting and the JCC Conflict of Interest Policy that were included in the Board packet. Completed forms will be sent to CareOregon to Steve’s attention. Debbie Backstrom, Sr. Administrative Assistant, will contact Board members who were not present at this meeting (Brenda Johnson) to schedule a time for compliance training. Additionally, board members will review the Conflict of Interest Policy, complete the Conflict of Interest Questionnaire, and return to Debbie Backstrom as soon as possible and send to Steve Hoffman for compliance.

CareOregon’s Code of Conduct was made available for board review.

The public meeting was closed to Executive Session at 4:25pm to discuss CCO 2.0 Review and the February Board Retreat

**Adjourn** – There being no further business to discuss, the meeting was adjourned at 5:01pm.